

Return form to: Karen Almquist  
Standards and Assessment Division  
P.O. Box 944272, Suite 5408  
Sacramento, CA 94244-2720

California Department of Education  
Standards and Assessment Division  
Report due within 5 working days of  
receiving reports and files from publisher.

## Notification of Receipt of Publisher Reports and Data Files Spring 2003

[Pursuant to CCR, Title 5, Section 857(d)]

### SABE/2 Primary Language Test

Within five (5) working days of **receiving reports and files from the publisher**, the school district shall review the files and reports for completeness and accuracy, and shall notify the publisher and the Department of Education of its findings. If the district notifies the publisher of any errors, discrepancies, or incomplete information, the district shall notify the Department in writing of the resolution of the errors, discrepancies, or incomplete information.

District, County Office, or Independent Charter School Name:				Date:	
CD Code:		Charter School No.*		District STAR Coordinator Phone:	
				FAX number:	

### Designated Primary Language Test (SABE/2)

I certify that after review of reports and data files received from the publisher, the district named above

☐ has received

☐ has not received\*

complete and accurate reports for the **STAR 2003** Program.

Superintendent (or Charter Director) Name	District STAR Coordinator
Superintendent's (or Charter Director's) Signature ➤	District STAR Coordinator's Signature ➤

(SEE INSTRUCTIONS ON BACK OF FORM)

Directions for Completing the  
Notification of Receipt of  
Publisher Reports and Data Files  
[Pursuant to CCR, Title 5, Section 857(d)]

Within five (5) working days of **receiving reports and files from the publisher**, the school district shall review the files and reports for completeness and accuracy, and shall notify the publisher and the Department of its findings.

If the status changes for the SABE/2 after submission to the Department, submit an updated form with signatures and new dates to the Department of Education.

1. Complete the identifying information for the district or charter school.
2. Check the appropriate statement "has received" or "has not received". If you indicate that the district "has not" received complete and accurate reports and files, refer to \* below.
3. Print or type the superintendent's or charter director's name and the STAR coordinator's name where indicated. Have both sign and date the form.

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\*If the district notifies the publisher of any errors, discrepancies, or incomplete information, the district shall notify the Department in writing of the resolution of the errors, discrepancies, or incomplete information. [Pursuant to CCR, Title 5, Section 857(d)]